

## **POSITION DESCRIPTION**

### **INTERDISCIPLINARY LEARNING AND TEACHING**

#### **Full Professor (Tenured) of Interdisciplinary Learning and Teaching and Department Chair of the Department of Interdisciplinary Learning and Teaching.**

The Department of Interdisciplinary Learning and Teaching (ILT), in the College of Education and Human Development (COEHD) at The University of Texas at San Antonio, seeks a visionary and innovative Department Chair with strong leadership skills at the rank of Full Professor or advanced Associate Professor eligible for the rank of Full Professor in one of the disciplines within the Department (Early Childhood education, EC-6, all secondary certifications, middle grades, literacy, instructional technology, or special education). The Chair will provide a strong forward-looking vision for leadership of a department focused on the professional preparation of teachers at the undergraduate and graduate level, beginning August 2019. The candidate needs to have a strong record in educator preparation and deep knowledge of curriculum alignment, accreditation (program and national level as well as state level), assessment, and community/school and university/school partnerships. Additionally, the ILT Department works closely with content departments and secondary certification programs housed in the content departments in other Colleges (College of Liberal and Fine Arts, College of Sciences, College of Engineering) and the Bicultural-Bilingual Studies Department within COEHD in the preparation of ESL and Bilingual educators, as well as the other departments within COEHD, and as such should have knowledge of and experience with these areas and be a strong leader and manager who is able to forge mutually beneficial, collaborative partnerships across departments, colleges, and programs. We seek to further strengthen existing partnerships and establish new and progressive ones, therefore the new Department Chair should possess the following desired qualities: transparent, excellent communication skills, collegial and collaborative, data driven, analytical, diplomatic, global thinker, willing to take risks in order to achieve innovation rather than accept the status quo, and a strategic thinker who can identify opportunities in challenges and create stakeholder buy-in and ownership around critical projects.

The Chair will support faculty excellence and guide the department to the next level of academic distinction and play a major role in the college and university led initiatives of excellence in teaching, learning, and professional preparation, enhanced partnerships with the schools and community, and the development of clinically rich educator preparation programs. This is a unique opportunity for a progressive, collaborative leader to play a leading role in transformative leadership and management that includes university-wide collaboration, community partnership, and program revision to be at the forefront of excellence in educator and professional preparation.

#### **Required qualifications:**

- Hold a doctorate degree in an appropriate discipline in ILT or a related area;
- Have a record of exemplary teaching, evidence of strong scholarship, and service appropriate for advanced associate or professor rank;
- Have experience with national accreditation (CAEP and SPA);
- Have a record of demonstrated leadership experience in their field of expertise;

- Possess effective interpersonal and collaborative management skills necessary for providing department leadership within the college and university;
- Evidence of experience with administrative duties such as: budgeting, personnel, program evaluation, and scheduling;
- Have experience serving as a liaison with university, college and/or local school partners;
- Have professional experience with and knowledge of students from linguistically culturally diverse backgrounds; and
- Have experience in obtaining and/or supporting external funding.

**Primary Responsibilities:** The Chair reports to the Dean of the College of Education and Human Development and works closely and collaboratively with the college leadership team. The Chair is responsible for the COEHD and UTSA aligned leadership, management, and administration of the department and provides leadership in support of faculty research, teaching, and service efforts; coordinates and implements the department's strategic plans; recruits, hires, and supervises faculty and departmental staff; manages departmental budgets; and promotes the department through representation in college, university, and external strategic initiatives. The Department Chairperson of ILT plays an active role in program development, curriculum alignment, program review, and accreditation.

**Additional Responsibilities:** The Chair is also expected to engage in research, teaching courses in their discipline, publication, externally funded projects, and other professional activities. The Chair is expected to be involved in advising students and guiding their doctoral research; serving on and chairing doctoral dissertation committees; providing service to departmental, college, university, and professional community constituencies; and providing support to/leadership in the delivery of current and prospective community lab schools and teacher residencies and other emerging partnerships. Additionally, the Department Chairperson will work with Research and University Development to leverage additional external support for the initiatives of the department and college.

**Initial Review:** For initial screening, applications must be submitted electronically and must include: 1) a signed letter of application that addresses all of the required qualifications; 2) current vita with contact information; 3) names, office addresses, titles, e-mail addresses, and phone numbers of three references; and 4) a copy of at least 3 recent peer-reviewed publications.

Committee review of completed applications will begin immediately and will continue until the position is filled. **Applications must contain all required components to be considered.** All applicants must apply via the Streamlined Applicant Referral System (STARS; <https://jobs.utsa.edu/>) Inquiries should be addressed to Dr. Jeremy Sullivan, Chair, Department of Educational Psychology, The University of Texas at San Antonio ([jeremy.sullivan@utsa.edu](mailto:jeremy.sullivan@utsa.edu)).

*The University of Texas is an Affirmative Action/Equal Opportunity Employer. Women and minorities, veterans, and individuals with disabilities are encouraged to apply. Applicants who are selected for interviews must be able to show proof that they are eligible and qualified to work in the United States by time of hire.*