

**Association of Teacher Educators
2017 Delegate Assembly**

**February 11, 2017
Caribe Royale Orlando
Grand Sierra B Ballroom**

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Call to Order

President Shirley Lefever called the 2017 Delegate Assembly of the Association of Teacher Educators to order at 2:30 p.m. on Saturday, February 11, 2017. She welcomed the Delegates and introduced the members of the Board of Directors. She asked the Past Presidents and Distinguished Members in the room to stand and be recognized.

President Lefever called ATE's Parliamentarian, Don Boileau forward to discuss procedures for the meeting, and he said the meeting would follow Robert's Rules of Order. He said he was always available to the state units if they had questions. He reminded Delegates they had a two-way communication responsibility; they should represent their individual units in the meeting, and they should report back to their units what was done at the Delegate Assembly meeting.

Report of the Credentials Committee

Alexis Armstrong, chair of the Credentials Committee, reported that her committee had reviewed the credentials and seated a quorum of delegates.

Approval of Agenda

President Lefever brought up the agenda. She said there was a lot to cover and some flexibility might be needed as the agenda moved forward.

Motion by Thomas, New York, seconded by Cwick, Missouri, to approve the agenda with flexibility. The motion to approve the agenda passed by voice vote.

Approval of Minutes of Last Meeting

President Lefever noted that all Delegates had received the draft minutes of the last meeting, held February 13, 2016 in Chicago. She asked for a motion to approve the minutes.

Motion by Creasap, Ohio, seconded by Abebe, Indiana, to approve the minutes of the last meeting as written. The motion passed by voice vote.

Report of the President

President Lefever provided a written report, included in the Appendix. She also described a meeting of professional organizations that had been conducted during the meeting of the ATE Board of Directors on the previous Thursday. She said representatives of several

organizations had been invited to the Board meeting to conduct an initial conversation that she hoped would lead to a greater level of cooperation in the future. She said the group had agreed to six or seven action items, one of which would be to initiate meetings like this at least every other month. She said she was very excited about this initiative, particularly with the challenges currently facing educator preparation.

Report of the President Elect

President Elect Karen Embry Jenlink provided a written report, included in the Appendix.

Report of the Past President

Past President Emma Savage-Davis provided a written report, included in the Appendix.

Report of the Executive Director

The Executive Director provided a written report, included in the Appendix, and presented information from the report verbally. He said the association's finances were being reviewed by an outside accounting firm, but for a variety of reasons as outlined in his written report the review was not completed in time for the Delegate Assembly meeting. He said he had communicated with the outside accounting firm and they issued a statement including their final figures which were very similar to internal figures from the association's financial records. Therefore, he felt confident saying the association finished the previous fiscal year (September 1, 2015-August 31, 2016) with a surplus of more than \$50,000 and he had asked the Board for permission to move \$50,000 into reserves. This would be done as soon as he returned from the Annual Meeting.

He said association finances continued to be in very good shape for the current fiscal year and he anticipated moving another significant amount of money, probably more than \$50,000, into reserves at the close of the current fiscal year, which would end August 31, 2017.

He said the review from the outside accounting firm, which he expected to receive very soon, would be used to complete the Form 990 which is required by the U.S. Internal Revenue Service. This form is due April 15. He said he should receive the review in time to complete the Form 990 and submit it in time.

In response to a question from President Lefever regarding membership, the Executive Director said membership had grown significantly over the past year, about 10%. He said this helped with finances a great deal, and he would be working with the Association Development and Membership Committee to grow the membership further.

2017 Annual Meeting Report

Past Presidents Nancy Gallavan and Terrell Peace, serving as Co-Chairs of the 2017 Annual Meeting Planning Committee, welcomed Delegates to Orlando for the 2017 Annual Meeting and briefly described some highlights of the meeting.

2016 Summer Conference Report

Past President Annette Digby and Karen McClusky, Co-Chairs for the 2016 Summer Conference, presented their report on the Summer Conference in Louisville. They noted it was a successful conference in all respects, and it included the first Induction System for New Professors (ISNP).

Recognition of President Lefever

President Lefever said she had to leave the meeting for another scheduled meeting and she asked President Elect Karen Embry Jenlink to chair the remainder of the meeting.

Jim Whiteman, Ohio, stood and asked the Delegate Assembly to recognize President Lefever for her outstanding leadership of the association. He noted she had agreed to step in and finish the previous Presidential term so she served almost two full terms. The Delegate Assembly gave her a standing ovation.

Future Meetings

Past President and Distinguished Member Billy Dixon presented a brief report on future meetings. He said scheduled future meetings are listed on page 4 of the Orlando Annual Meeting Program Book. He said the Board had agreed to have him negotiate the 2019 Summer Conference in Burlington, Vermont.

Report of the Fiscal Affairs Committee

Past President and Distinguished Member Ed Pultorak presented the report of the Fiscal Affairs Committee. He asked the Executive Director to discuss the communications included in materials distributed to Delegates, and the Executive Director went through letters from the outside accounting firm that supported internal association financial records and explained why the review for the previous fiscal year wasn't available.

Past President Pultorak said his committee had discussed other aspects of financial controls in their meeting. He noted the committee is developing a financial records policy manual for the association, and the committee will continue to meet in person with the Executive Director to go over the association's finances.

Website Development

President Elect Embry Jenlink reported on the status of a redesigned website for the association. She said a task force had been appointed to coordinate the website development and had contracted with an outside consultant to do the development work. The task force was moving forward in two areas: finalizing the "public" site and moving the membership database to the members only site.

She showed sample pages of the website and said she hoped it would be ready to launch by the Summer Conference in Pittsburgh or soon after.

Report of the Honors and Awards Committee

President Elect Embry Jenlink asked Shaoan Zhang, Chair of the Honors and Awards Committee, to present his committee's report.. He said the committee was bringing forward two names for Distinguished Membership in the Association of Teacher Educators.

Motion by the Honors and Awards Committee to name Debbie Barnes a Distinguished Member. Since this was a motion from the Committee, it did not need a second. The motion passed.

Motion by the Honors and Awards Committee to name Terrell Peace a Distinguished Member. Since this was a motion from the Committee, it did not need a second. The motion passed.

Report of the Nominations and Elections Committee

President Elect Embry Jenlink asked Laurie Curtis, Chair of the Nominations and Elections Committee, to present her committee's report.

She reported that there were three positions open: Second Vice President, Board of Directors College-University and Board of Directors preK-12. The committee was bringing forward the following nominations: for the office of Second Vice President, Judy Beck and Christie McIntyre, and for the office of Board of Directors preK-12, Sophia Paljevic. She said the Bylaws would allow nominations from the floor.

President Elect Embry Jenlink asked if there were any additional nominations for Second Vice President.

Motion by Shelly, Ohio, seconded by Abebe, Indiana, to close the nominations for Second Vice President. The motion passed.

President Elect Embry Jenlink asked if there were any nominations for the open Board of Directors College-University position.

Motion by Ward, Texas, seconded by John McIntyre, Illinois, to nominate Rachelle Rogers for the position of Board of Directors College-University. The motion passed.

Motion by Rick Gibson, Kansas, seconded by Cwick, Missouri, to nominate Nancy Albrecht for the position of Board of Directors College-University. The motion passed.

Motion by Hernandez, Texas, seconded by Nicholas, Maryland, to close the nominations for Board of Directors College-University. The motion passed.

President Elect Embry Jenlink asked if there were any additional nominations for the open Board of Directors preK-12 position.

Motion by Whiteman, Ohio, seconded by Cox, Virginia, to nominate Vince O'Neill for the position of Board of Directors preK-12. The motion passed.

Motion by Abebe, Indiana, seconded by Pultorak, Illinois, to nominate Theresa Meredith for the position of Board of Directors preK-12. The motion passed.

Motion by Hernandez, Texas, seconded by Creasap, Ohio, to close the nominations for Board of Directors preK-12. The motion passed.

President Elect Embry Jenlink noted that this would make at least two nominations for each open position on the Board of Directors in accordance with ATE's Bylaws. She congratulated the nominees and asked Laurie Curtis to initiate the Nominations and Elections Committee's responsibility to interview the candidates nominated from the floor and obtain necessary paperwork.

Laurie Curtis said the Nominations and Elections Committee would conduct interviews of candidates that had not already been interviewed the next day and the nominees would then have two weeks to provide additional information.

Report of the Corporate Bylaws Committee

President Elect Embry Jenlink asked Sharon Lamson to present the report of the Corporate Bylaws Committee.

She said the following states have submitted their bylaws and have had them approved since February, 2016: Kentucky, South Carolina, South Dakota, and Mississippi. States that have not submitted their bylaws should submit them to Sharon Lamson, at sharon.lamson@yahoo.com.

The five criteria that need to be included for this review are:

1. All delegates must be ATE national members
2. Delegate term of service must be stated as 3 years
3. Delegate selection must be defined
4. Procedure for replacement/reappointment must be stated
5. Non-discrimination statement must be included somewhere in bylaws or constitution

The list of approved units and a sample set of bylaws will be made available on the Units page of the ATE website

She said the committee was bringing forward an item for a Delegate Assembly vote. Two state units have been approved by the Corporate Bylaws Committee and we propose approval by this Delegate Assembly to reinstate the units: South Dakota and Mississippi.

Motion by the Corporate Bylaws Committee to reinstate South Dakota as a Unit of the Association of Teacher Educators. Since this was a motion from the Committee, it did not need a second. The motion passed.

Motion by the Corporate Bylaws Committee to reinstate Mississippi as a Unit of the Association of Teacher Educators. Since this was a motion from the Committee, it did not need a second. The motion passed.

The second item the committee was bringing forward for a vote by the Delegate Assembly was a change to Article IV, Section 7, Quorum, page 11. The wording would be "The number required for a quorum of the Board of Directors shall be one-half plus one of the eligible voting members. Any motion and/or recommendation so approved by six or more of the Board of Directors, with the President only voting in case of a tie vote shall be an official action of that body." She said this clarifies a quorum no matter how many eligible voting members there are on the Board of Directors. This replaces "six of twelve."

Motion by the Corporate Bylaws Committee to amend Article IV, Section 7, Quorum in the Bylaws. Since this was a motion from the Committee, it did not need a second. The motion passed.

The third item the committee was bringing forward for a Delegate Assembly vote was a change to Article V, Committees and Other Working Groups. The ATE Professional Journal Committee, prompted by a request from the Public Relations and Communications Committee, requests the following change to the ATE Corporate Bylaws. Item #2 was revised to expand the definition of "publications" per committee request. Items #3 and #4 are moved from the Public Relations and Communications Committee information on page 19.

New wording would be as follows with changes underlined:

Article V, Committees and Other Working Groups (p. 18):

J. Professional Journal Committee

1. shall meet at least twice annually;
2. shall make content and publication decisions concerning the Association of Teacher Educators official journal(s), books, and other academic publications;
3. shall regularly review the publications of the Association;
4. shall determine the specific academic publications which best meet the priorities of the Association;
5. shall prepare and submit an annual budget request to the Fiscal Affairs Committee for consideration and in preparation of the budget;
6. shall include the editor of the journal and his/her associations/assistants as ex-officio, non-voting members;

7. shall develop and recommend to the Delegate Assembly, criteria and procedures for the selection of journal editor(s);
8. shall review applications for the editorship and make recommendation to the Board of Directors and/or Delegate Assembly.

From the ATE Corporate Bylaws, Article V, Committees and Other Working Groups (p. 19):

K. Public Relations and Communications Committee

Delete items #3 and #4:

shall regularly review the publications of the Association;

shall determine the specific academic publications which best meet the priorities of the Association;

Motion by the Corporate Bylaws Committee to amend Article V, Committees and Other Working Groups, Sections J and K in the Bylaws. Since this was a motion from the Committee, it did not need a second. The motion passed.

The fourth item the committee wished to bring forward for a Delegate Assembly vote was a change to Article VII, Section 1A International Units. The change would be to remove reference to the Standards and Performance Committee, since there is no longer a Standards and Performance Committee. The change would be as follows, with phrase to be deleted underlined:

The same provisions and conditions of affiliation shall pertain to the recognition of an international unit as those affecting a state unit with such modifications as deemed necessary. by the Standards and Performance Committee.

Motion by the Corporate Bylaws Committee to amend Article VII, Section 1A, International Units. Since this was a motion from the Committee, it did not need a second. The motion passed.

The fifth item the committee wanted to bring forward for a Delegate Assembly vote was a change to the duties of the President as outlined in Article III, Section 6A. Number 11 would be

“Shall submit a report, at least annually, to the board of directors and the Delegate Assembly, including actions taken on resolutions.” This had been brought forward for a first reading last year and was accepted as written, but it had been altered slightly for clarity because of a Resolutions Committee resolution that was passed in 2015 Delegate Assembly.

Motion by the Corporate Bylaws Committee to amend Article III, Section 6A, Duties of the President, Number 11. Since this was a motion from the Committee, it did not need a second. The motion passed.

The sixth item the committee wished to bring forward for a Delegate Assembly vote was a change to Article III, Section 6, Duties of Officers, B. Duties of the First Vice President. Number 3 would be added: shall be a member ex-officio, non-voting, of Fiscal Affairs Committee. This phrasing was accepted as written with slight alteration for clarity, no change in role.

Motion by the Corporate Bylaws Committee to amend Article III, Section 6B, Duties of the First Vice President, Number 3. Since this was a motion from the Committee, it did not need a second. The motion passed.

The committee wished to bring forward one item for a first reading. This related to the number of delegates to Delegate Assembly from units other than state units. This would apply to the matter of delegate representation in the Delegate Assembly for SRATE, and any other Units that may be seeking representation in the Delegate Assembly. Corporate Bylaws Committee members' discussion focused on the issue of "double voting" and ATE members being represented by their State Unit and Regional Unit as well as any other unit. The Bylaws Committee is bringing forward a change to Article VII, Section 1B, as follows with addition underlined.

Article VII, Section 1B, Authorized Units, Regional Units

Regional units, embracing two or more states, may be organized provided that they meet all requirements of state units. Such regional units will be entitled to representation in the Delegate assembly per Article VI, Section 2, Membership and Representation. Regional units that represent individual units that already have delegate representation, such as SRATE, shall be limited to two delegates. The selected delegates may not represent both the individual state unit and the regional unit.

Motion by the Corporate Bylaws Committee to change Article VII, Section 1B, Authorized Units, Regional Units as a first reading. Since this was a motion from the Committee, it did not need a second. The motion passed.

New Business

President Lefever, who had returned to the meeting, asked if there was any new business for the Delegate Assembly. Members discussed the importance of education at some length, and two statements were proposed.

1. Educational policy should be informed by relevant and appropriate inquiry and the professional perspective of successful practices.

2. The Association of Teacher Educators affirms the essential role of public education and university-based educator preparation in the preK-12 students for career and citizenship.

Motion by Hernandez, Texas, seconded by Whiteman, Ohio, to have ATE's Board of Directors develop two resolutions based on these statements and send them out for approval.

Parliamentarian Don Boileau said the motion does two things. First, it helps the Board reflect to other associations ATE's position on public education. Second, it gives the Board a sense of the Delegate Assembly's position for its activities during the year when the Delegate Assembly isn't meeting.

Following additional discussion, President Lefever asked for a vote on the motion, and it passed.

Adjournment

There being no further business, President Lefever asked for a motion to adjourn.

Motion by Gallavan, Arkansas, seconded by Pultorak, Illinois, to adjourn. The motion passed.