



TEACHING EXCELLENCE  
FROM CAMPUS TO CLASSROOM



## MEMORADUM OF UNDERSTANDING BETWEEN THE Association of Teacher Education AND Kappa Delta Pi, Inc

This **Memorandum**, dated 14 June 2024 (hereinafter "the MOU"), is by and between **Kappa Delta Pi, Inc. ("KDP")**, with offices at 3600 Woodview Trace, Suite 150, Indianapolis, Indiana 46268, and the **Association of Teacher Education ("ATE")** with a business address of P.O. Box 793, Manassas, VA 20113. Each is a "Party" and together are "Parties."

### BACKGROUND

- A. **KDP** is a national educational honor society and premier provider of professional learning resources and services to inspire and equip teachers to thrive, while maintaining our key values of excellence, integrity, expertise, diversity, equity, and empathy. KDP is a 501c(3) nonprofit organization.
- B. **ATE** is the only national, individual membership organization devoted solely to the improvement of teacher education for both school and campus-based teacher educators. ATE promotes quality teacher education through both exemplary clinical practice and research. ATE is a 501c(3) nonprofit organization.
- C. The Parties, recognizing the mutual benefits to be obtained by sustained cooperation, have agreed to promote collaboration between the two organizations as outlined in this Memorandum.

## **AGREED TERMS**

### **1. Nonbinding.**

This agreement is intended to be a nonbinding statement of intentions and principles. Thus, no provision hereof will be enforceable under the laws of any state, country, or jurisdiction, other than an obligation to deal in good faith.

### **2. Collaboration Purpose.**

ATE and KDP jointly present a **National Student Teacher/Intern of the Year Award**. Since the award's establishment in 1994, ATE and KDP have named only a select few from around the United States as National Student Teachers/Interns of the Year. This partnership provides a prestigious award offering national recognition, at least one speaking engagement, and a \$2,000 award to each recipient.

This award recognizes one outstanding student teacher/intern who has demonstrated, during their student teaching/intern experience, an outstanding ability to:

- Plan and develop a repertoire of classroom management skills and instructional strategies that support the needs and curriculum of all students;
- Establish effective interpersonal relationships with students, parents, faculty, and staff; and,
- Reflect on the teaching and learning process.

### **3. Activities.**

**3.1** KDP staff prepares the online application (<https://wkf.ms/3IznXKg>) in the spring and posts it on KDP's website at <https://www.kdp.org/membership/student-teacher-intern-of-the-year>.

**3.2** KDP and ATE promote to its members.

**3.3** KDP and ATE membership is not required for applicants.

**3.4** Application deadline is June 30 each year.

**3.5** KDP staff assembles a Google Drive of all applications with all materials in individual applicant folders.

**3.6** KDP assembles a committee of diverse reviewers who judge all applications submitted. (It is a different group of reviewers each year.) Materials are sent ahead of time for reviewers to read and score via Google Drive. KDP reviewers meet virtually and select the top four candidates as the finalists. This occurs by mid- July.

**3.7** KDP staff send Google Drive links and attachments of materials for four finalists to ATE.

- 3.8** ATE assembles a committee of diverse members. ATE’s committee reviews finalist applications and then meets virtually to select the final recipient. This happens around ATE’s Summer Conference.
- 3.9** KDP staff notify recipient and their institution and gets a headshot photo.
- 3.10** KDP staff and ATE staff announce and promote the recipient on social media and websites and other means available (e.g., newsletter).
- 3.11** In KDP Convo years, the recipient is invited to Convo to speak. KDP pays a \$250 flight stipend, one hotel night, and complimentary full registration to Convo. KDP awards the recipient with a plaque and full award money. An ATE committee member brings a check of \$1,400 payable to KDP or pays KDP the \$1,400 by ACH. *KDP will pay the \$2,000 award directly to the recipient in a KDP Convo year.* The recipient is also invited to ATE’s Annual Meeting to speak. ATE provides complimentary full registration and ATE committee works with recipient’s school to fund the trip expenses. ATE awards the recipient with a plaque. KDP will share the plaque design with ATE to produce the plaque in the non-Convo years to ensure a consistent design.
- 3.12** In non-Convo years for KDP, the recipient is invited to ATE’s Annual Meeting to speak. ATE provides a complimentary full registration and the ATE committee works with the recipient’s school to fund the trip expenses. KDP pays ATE \$600 via ACH for KDP’s part of the award. *ATE will pay the \$2,000 award directly to the recipient in non-Convo years.*

**4. Term**

This Memorandum will become effective on the date when representatives of each organization have signed it and will auto renew annually until either party terminates the agreement by providing a 60-day written notice to the other Party via email. The party terminating the agreement needs to confirm receipt of the termination communication in case the email did not go through.

IN WITNESS WHEREOF, the undersigned, intending to be legally bound, have executed this Agreement as of the dates set forth below.

ATE

KDP

\_\_\_\_\_  
 Signature of Alisa Chapman  
 Executive Director, ATE

\_\_\_\_\_  
 Signature of Tonja Eagan  
 CEO, KDP

\_\_\_\_\_  
 Date Signed

\_\_\_\_\_  
 Date Signed